

## Cloudphone Quick Start

The RingRx Cloudphone can help simplify how you work. Here are some tips to help you get the most out of your new phone

- The RingRx cloudphone uses your cell phone's *Data* plan, not the talk plan. So it works best where you have a good data connection: either wifi, or 4G/LTE
- Bad data connections can make calls unreliable. Be cautious of any connection less than 3G
- Before making a call, confirm that you have a solid connection to RingRx: The RingRx logo at the upper left of the keypad will be green.
- If the phone is not performing properly, try closing the app and reopening it (see phone user guide on how to close apps)
- When you make a call from the Cloudphone, your caller ID will appear as your RingRx phone number, not your cell phone number
- You may dial with 7 digits in your area code

### Managing Sounds and Alerts

One of the main advantages of the Cloudphone is that it will ring even when the phone goes to "sleep". You may silence the Cloudphone.

iPhone: Settings\Notifications\Softphone

Android:

### 3 Ways to Check Voice Mail

1. Tap on the voice mail tab on the lower right screen of your Cloudphone. Simply press the play icon to play a message.
2. Dial \*86 from the dial pad. Then enter your PIN.
3. Call your RingRx number. When you hear voicemail greeting, press # then enter your PIN

Follow prompts afterwards to archive/delete/replay messages or to change your greeting

### Voice Mail Basics

Call a caller back through the Cloudphone by tapping on the phone number

Note: You may leave a note attached to a message to remind you of something

Archive: When you are done with a message, just tap "archive"

You may need to refresh the message screen to see new messages.

The RingRx logo on the top left of the keypad will show you a message count if you have any